

# VANGE AMATEUR RADIO SOCIETY

## Rules of the Society

### 1. NAME.

The name of the Society shall be **THE VANGE AMATEUR RADIO SOCIETY**.

### 2. OBJECTIVES.

The objectives of the Society are:

- a. To provide a regular meeting place for Radio Amateurs and Short Wave Listeners.
- b. To provide educational facilities, e.g. RAE lectures, Morse classes and other advanced lectures for the benefit of members.
- c. To support and assist local activities in the form of exhibition stations in order to advance the status of Amateur Radio.
- d. To participate in national and/or international contests or competitions and amateur rallies where this will advance the status of the Society or be of benefit or interest to the members.
- e. To support and assist where possible, the Radio Society of Great Britain.
- f. To support local repeater groups by all reasonable means available to the Society, including membership of any supporting group or association and specific donation of funds.

### 3. MEMBERSHIP.

Membership will be as follows:

- a. A member must be over 16 years of age (unless qualifying for junior membership). A junior member must be under 16 years of age or still at school or college.
- b. Members pay an annual membership fee plus a meeting fee for each meeting attended. The amount of the fees will be agreed at the AGM (or at a Special Meeting called for the purpose) and will come into effect at the next meeting following the AGM (or Special Meeting)
- c. All membership fees will be due on 1<sup>st</sup> January each year.
- d. The membership fee of members joining on or after 1<sup>st</sup> October will be deemed to include the following year.
- e. Members not paying fees by the Annual General Meeting will be deemed to have resigned.
- f. The subscription burden of any disabled members will be reduced by requiring payment of annual membership fee only and not the meeting fee from such members.
- g. Membership of the club and acceptance of these rules by the member will be deemed to constitute consent to the holding of relevant personal data for the purposes of the Data Protection Act 1984. Such information shall not be disclosed or made available to another organisation or a person not a member of the club.
- h. Visitors are always welcome and are expected to pay the meeting fee.

#### **4. COMMITTEE.**

- a. The Society shall be managed by a Committee having power to act on behalf of the Society in all matters. Committee members shall be elected for a period of one year
- b. The Committee shall comprise a Chairman (who is also the vice-president), a Secretary, a Treasurer and four ordinary members.
- c. Committee members are to be elected by members at a General Meeting and to hold office as detailed in Rule 5a-c. The interests of all classes of License holders and SWL's must be fairly represented.
- d. In the event of a vacancy occurring on the Committee the Committee may, with the agreement of the President, co-opt a member of the Society to cover the vacancy until the next General Meeting.
- e. If a committee member fails to attend four consecutive Committee meetings the other members of the Committee shall investigate the reason, and should this, in their view, be inadequate, they shall be empowered to demand the resignation of the offending member.
- f. The Committee may be dismissed en-bloc by the President only in the event of a vote of "No confidence" at an Extraordinary Meeting as detailed in Rule 6c. In this event the President may co-opt a temporary Committee acting himself as Chairman. This temporary Committee may NOT hold office longer than thirty days, during which time a further General meeting must be convened to elect a new Committee.
- g. The Committee shall appoint a member of the club to be Librarian.

#### **5. DUTIES.**

##### **a. CHAIRMAN AND VICE PRESIDENT**

The duties of the Chairman are to preside at all meetings of the club or the Committee except during the election of club officials. In the event of the absence of the President, the Chairman in his subsidiary capacity of Vice President will act on behalf of the President

##### **b. SECRETARY**

The Secretary's duties are to record the proceedings of the Committee and the Society and keep a list of members of the Society. The Secretary shall be responsible for informing members of meetings and agenda for these meetings. Additionally, the Secretary will be responsible for organising and arranging regular club activities, e.g. lectures, visits etc.

##### **c. TREASURER.**

The Treasurer's duties are to receive any moneys paid to the Society including members' subscriptions and fees. The Treasurer must maintain a bank account on behalf of the Society and arrange that cheques drawn on this account must be signed by the Treasurer and either the Chairman or the Secretary. He will also be responsible for insurance cover. The Treasurer must record receipts and expenditure and prepare a yearly statement of accounts up to and including 31<sup>st</sup> December of that year.

##### **d. LIBRARIAN.**

The Librarian will be responsible for the Club Library and Morse tutor equipment and for the collection of fees for borrowing by members. He will also be responsible for purchasing new books as agreed by the Committee.

## **6. PRESIDENT.**

- a. The Society shall have as its "Figure Head" a President who shall be invited by the Committee to hold office for periods of not greater than five years. The President's duties are to represent the Society on all important occasions, including the receiving and entertaining of visiting officials or lecturers at meetings of the Society.
- b. The President may attend Committee meetings as an observer only, and may not intervene unless invited to do so by the Committee.
- c. The President must consider at all times the interest of the members and, in the event of a dispute between members and the Committee, the President may convene and preside over an Extraordinary General Meeting to discuss and approve a vote of "No confidence" in the Committee.

## **7. GENERAL MEETINGS.**

- a. An Annual General Meeting of the Society must be held before 1<sup>st</sup> March each year. Notice of the agenda must be made known to members at least fourteen days prior to the Meeting. Proposals for inclusion to the agenda must reach the Secretary by 31<sup>st</sup> December of the previous year.
- b. Request for an Extraordinary or Special General Meetings other than the Meeting covered by Rule 6c must be sent in writing to the Secretary and signed by 10 members or 25% of the membership of the Society (whichever is the greater) or four Members of the Committee. The Secretary will submit the request to the Committee who must call the meeting within thirty days of receipt of such a request.
- c. One fifth of the membership or fifteen members whichever is the lesser, shall form a quorum at a General Meeting. In the absence of a quorum, the Meeting shall stand adjourned to such time and place as may be determined by those members present. At the adjourned Meeting the members present shall be deemed to form a quorum.
- d. All proposals on which a vote is taken at a General Meeting must be carried by a vote of at least 50% of voting members present at the Meeting unless the proposal constitutes a change to the rules of the Society.
- e. A proposal to change the rules of the Society must be carried by a vote of at least 70% of the voting members present at the meeting.
- f. In order to safeguard the members interests and protect the reputation of the Society officers, control of all Society resources is vested in the Committee who are answerable to the members at General Meetings.
- g. Where transactions involving sums or assets valued at £100 or more (by independent valuation) are proposed then the assent of the membership must be sought and obtained by simple majority at a Special Meeting called for this purpose.

## **8. TERMINATION.**

- a. The Society may be terminated at a Special General Meeting called for the purpose. Outstanding debts incurred and/or assets accrued by the Society shall be equally divided among its full members.